

BID NOTICE UNDER OPEN DOMESTIC BIDDING

Telephones: 256 0414 344154
Secretary: 256 41 230058 (Dir:)
Facsimile: 256 0414 254090
(General) 256 41 344154
In any correspondence on this subject
please quote Ref No: JSC/NCONS/24-25
/00358



JUDICIAL SERVICE COMMISSION
PLOT 31-35A & 37A-39A, NILE AVENUE
KINGDOM KAMPALA, 8THFLOOR
P. O. BOX 7679,
KAMPALA, UGANDA

THE REPUBLIC OF UGANDA

23rd May 2025

PROCUREMENT OF OUTSIDE CATERING SERVICES UNDER FRAMEWORK CONTRACT; PROCUREMENT REF: NO. JSC/NCONS/24-25/00358.

1. The Judicial Service Commission has allocated funds to be used for the acquisition of Catering Services under Framework Contract.
2. The Entity invites sealed bids from eligible bidders for the provision of above services under Framework Contract Arrangement.
3. Bidding will be conducted in accordance with the open domestic bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8.00am to 5.00pm**.
5. Bidding documents in English may be purchased by interested eligible bidders upon payment of a non-refundable fee of **UGX: 100,000/= (Uganda Shillings One hundred thousand Shillings only)**. The method of payment will be through Bank -URA collection Account by using Bank advice form which can be obtained on URA website. The bid document will be picked by the bidder or representative on presentation of payment receipt.
6. Bids must be delivered to the address below at 8(a) at or before **11:00 am (local time) on 12th June 2025**.
All Bids must be accompanied by a bid security. The Bid security must be valid until **13th September 2025**.
7. Late bids shall be rejected. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below at 8(d) at **11:30 am on 12th June, 2025**
8. (a) Bidding documents may be inspected at the **Procurement and Disposal Unit, Kingdom Kampala (8th floor), Plot 31A-35A & 37A-39A, Nile Avenue, Kampala**.
(b) Documents will be issued from: **Address number 8 (a) above**.
(c) Sealed Bid (s) three (03) copies plus One (01) Original must be delivered to Address given number 8 (a) above. The packaging of sealed Bid (s) must be clearly marked, "Provision of Catering Services under Framework Contract.
Procurement Reference Number: JSC/NCONS/24-25/00358"
9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	23/05/2025
b. Bid closing date	12/06/2025 at 11:00 am (local time)
c. Evaluation process	16/06/2025 to 20/06/2025
d. Display and communication of best evaluated bidder notice	24/06/2025
e. Contract signature	10/07/2025

PERMANENT SECRETARY