



JUDICIAL SERVICE COMMISSION

NILE AVENUE KINGDOM KAMPALA, 8TH FLOOR P.O BOX 7679, KAMPALA - UGANDA TEL:256-414 344154, TOLL FREE LINE: 0800100222. Website: www.jsc.go.ug Email: info@jsc.go.ug



EXTERNAL ADVERTISEMENT No. 3 of 2025

Vacancy

Applications are invited from suitable and eligible citizens of Uganda to fill the following vacant post available in the Judiciary Service as specified below. Applications will be subject to all the Terms and Conditions set out herein.

The applications should be submitted using Judicial Service Commission Form 1 and **should be submitted online to the Secretary Judicial Service Commission (JSC), as a SINGLE PDF DOCUMENT** to the application email indicated against the position below which should be received not later than **5:00 p.m of 20th October 2025**

1.1 Instructions to applicants:

- JSC Application Form No.1 of 2021 can be accessed at <https://www.jsc.go.ug/news/jsc-application-forms>
- Type to fill in JSC Application Form No.1 of 2021. **Handwritten forms shall not be accepted.**
- Print JSC Application Form No.1 of 2021.
- Submit JSC Application Form No.1 of 2021 to the **email address cj2025@jsc.go.ug** along with the following mandatory documents included, in the order below, all as a single PDF document:
 - A copy of the applicant's national identity card.
 - A passport-size photograph.
 - An up-to-date curriculum vitae (CV).
 - Copies of academic certificates and transcripts certified by the issuing institution. **Note:** The Uganda Certificate of Education (UCE) and Uganda Advanced Certificate of Education (UACE) should be certified by the Uganda National Examinations Board (UNEB).
 - Names, contacts and letters of recommendation of two (2) professional and two (2) character referees.
 - A Certificate of Enrolment.
- Applicants for this post should **attach either, four (4) written judgments or four(4) court submissions or four (4) legal publications or four (4) legal opinions where applicable.**

- A certified copy of the applicant's latest and complete Declaration of Income, Assets and Liabilities from the Inspectorate of Government for applicants in the Judiciary Service or Public Service.
- Copies of previous appointment, confirmation and promotion letters (where applicable).
- The applicant's self-assessment declaration on competencies. The details and format can be found at <https://jsc.go.ug/news/applicants-self-assessment-declaration>
- All Application documents listed above should be combined into a **single pdf document** and submitted **online** to the Secretary Judicial Service Commission (JSC), to the application email address provided for the position.

1.2 Additional information:

No applicant or his or her agent shall contact any member, officer or staff of the JSC. Canvassing by applicants, or for and on behalf of them, will lead to their automatic disqualification.

*In case of any enquiries, contact **telephone no. 256-414 344** or email recruitment2025@jsc.go.ug*

Please note:

- This application process is free. No one should pay money to anyone for any services relating to this process.
- Only **online applications** will be considered.
- Only shortlisted candidates will be contacted. Applicants who will not have heard from the JSC after the closure of the selection process should consider their applications unsuccessful.

1.3 Post	: Chief Justice
Reference	: HRM/76/180/01
Salary Scale	: Specified Officer Category
No. of Vacancies	: 01
Reports to	: Appointing Authority

Application documents to be submitted on Email: cj2025@jsc.go.ug

Minimum Qualifications and Working Experience

Applicants should be Ugandan Citizens in possession of an Ordinary Level Certificate, Advanced Level Certificate, a Bachelor of Laws (LLB) Degree from a recognized University/Institution, and a Post Graduate Diploma in Legal Practice from the Law Development Centre or a recognized Institution.

Possession of Advanced/ Post-Graduate qualification(s) and demonstrable digital skills will be an added advantage. Applicants must have served as a Justice of the Supreme Court of Uganda or of a Court having similar jurisdiction or has practiced as an Advocate for a period of not less than twenty years before a Court having unlimited jurisdiction in civil and criminal matters.

Any period during which a person has practiced as a public officer holding an office for which qualification as an Advocate is required, shall be included in the calculation of the required period of practice required under clause (1) of Article 143 even though that person does not have a practicing certificate.

The incumbent will be responsible for the following duties:

- Be the Head of the Judiciary and responsible for the administration and supervision of all Courts in Uganda.
- Preside over all the sittings of the Supreme Court in the exercise of its adjudicatory functions.
- Issue orders and directions to the Courts necessary for the proper and efficient administration of justice.

Rose Nassali Lukwago

Dr. Rose Nassali Lukwago
PERMANENT SECRETARY/ SECRETARY,
JUDICIAL SERVICE COMMISSION