

Telephones: 256 0414 344154
Secretary: 256 41 230058 (Dir:)
Facsimile: 256 0414 254090
(General) 256 41 344154
In any correspondence on this subject
please quote Ref No: JSC/PREQ/24-25/
00382



JUDICIAL SERVICE COMMISSION
PLOT 31A-35A&37A-39A, NILE AVENUE
KINGDOM KAMPALA, 8TH FLOOR
P. O. BOX 7679,
KAMPALA, UGANDA

THE REPUBLIC OF UGANDA

23rd May, 2025

PREQUALIFICATION NOTICE

**PREQUALIFICATION FOR PROVIDERS FOR WORKS, SERVICES OR SUPPLIES
FOR 2025/2026, 2026/2027 and 2027/2028.**

PROCUREMENT REF: NO. JSC/PREQ/24-25/00382

1. The **Judicial Service Commission** invites suitably qualified bidders to submit sealed bids for the prequalification of providers for works, services or supplies for financial year 2025/2026, 2026/2027 and 2027/2028.
2. Bidding will be conducted in accordance with the open domestic bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
3. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8.00am to 5.00pm**.
4. Bidding documents in English may be purchased by interested eligible bidders upon payment of a non-refundable fee of **UGX: 100,000/= (one hundred thousand shillings only) per bid**. The method of payment will be through Bank - URA collection Account by using Bank advice form which can be obtained on URA website.
5. Bids must be delivered to the address below at 8(a) at or before **11:00 am (local time) on 10th June, 2025**.
6. Late bids shall be rejected. Bids will be opened in the presence of *bidders' representatives*, who choose to attend at the address below at 8(d) at **11:30 am on 10th June, 2025**.
7. (a) Bidding documents may be inspected at the **Procurement and Disposal Unit, Kingdom Kampala (8th floor), Plot 31A-35&37A-39A, Nile Avenue, Kampala**.
(b) Documents will be issued from: **Address number 7 (a) above**.
(c) Sealed Bid (s) three (03) copies plus One (01) Original must be delivered to Address given number 7 (a) above. The packaging of sealed Bid (s) must be clearly marked:
Procurement Reference Number: JSC/PREQ/24-25/00382 and indicate the item(s) applied for.
8. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	23/05/2025
b. Bid closing date	10/06/2025 at 11:00 am (local time)
c. Evaluation process	10/06/2025 to 20/06/2025

d. Display and communication of best evaluated bidder notice	24/06/2025
e. Contract signature	NA



PERMANENT SECRETARY