



JUDICIAL SERVICE COMMISSION

EXTERNAL ADVERT No. 3 OF 2026



NILE AVENUE KINGDOM KAMPALA, 8TH FLOOR P.O BOX 7679, KAMPALA - UGANDA
TEL:256-414 344154. TOLL FREE LINE: 0800100222. Website: www.jsc.go.ug Email: info@jsc.go.ug

VACANCIES

Applications are invited from suitably qualified and eligible citizens of Uganda to fill the vacant posts available in the Judiciary Service as specified below. Applications using Judicial Service Commission Application Form 1 of 2021 should be completed and submitted to the email address provided for each position **not later than midnight of 23-03- 2026**. The Judicial Service Commission (JSC) is an equal opportunity employer and therefore all qualified Ugandans are encouraged to apply.

Mandatory Instructions to Applicants: -

- JSC Application Form No. 1 of 2021 can be accessed at <https://www.jsc.go.ug/new/jsc-application-forms>
 - Type to fill in JSC Application Form No. 1 of 2021. Handwritten forms will **not** be accepted.
 - Print the respective JSC application Form
 - Submit the respective JSC Application Form to the email address for each, position along with the following documents included, in the order below, all as a single PDF document:
 - A copy of National ID
 - A passport-size photograph
 - An up-to-date Curriculum Vitae (CV)
 - Copies of academic certificates and transcripts certified by the issuing Institution.
- Note:** The Uganda Certificate of Education (UCE) and the Uganda Advanced Certificate of Education (UACE) should be certified by Uganda National Examinations Board (UNEB).
- Names, Contacts and letters of recommendation of two (2) Professional and two (2) Character referees.
 - A Certificate of Enrollment
 - Four (4) samples of: Judgments (**Criminal or Civil**) or written submissions or legal publications or legal opinions.
 - A certified copy of the latest and complete Declaration of Income, Assets and Liabilities from the Inspectorate of Government for applicants in Judiciary Service/Public Service.

- Copies of previous appointment, Confirmation and promotion letters (where applicable)
 - Any other relevant documents.
 - Applicants' self-assessment declaration on competencies. The details and format can be found at www.jsc.go.ug
- e) All documents listed above should be combined into a **single pdf document** and submitted **on-line** to the Secretary Judicial Service Commission (JSC), to the application email address provided against each position.

Please Note: -

- No applicant or his/her agent should contact any member, officer or staff of the Commission. Canvassing by applicants or for and on behalf of applicants shall lead to automatic disqualification.
- This application process is free. No one should pay money to anyone for any service relating to this recruitment process.
- Only applications **on-line** will be considered.
- Only typed applications will be considered.
- Only shortlisted candidates will be contacted. Applicants who will have not heard from the JSC after the closure of the interview process should consider their applications unsuccessful
- In case of any inquiry, contact **Tel. No. 256-414 344** or **e-mail recruitment2026@jsc.go.ug**

Post:	Chief Registrar
Reports to:	Chief Justice
Reference:	HRM/77/204/03 Vol.5
Salary Scale:	Specified Category
Number of vacancies:	01 (One)

Email to submit application documents: cr2026@jsc.go.ug

Minimum qualifications and working experience:

Applicants shall be in possession of a Bachelor of Laws (LLB) Degree from a recognised University and a Post Graduate

Diploma in Legal Practice from the Law Development Centre or Bar School within the East African Region. A master's degree in a relevant field will be an added advantage.

Working Experience:

Applicants must have working experience of ten (10) years and above as a Judicial Officer and have served in current substantive capacity as a Registrar or a Deputy Registrar in the Courts of Judicature for at least two years.

Duties

The successful candidate will be responsible to the Chief Justice, in performing the following duties:

- Performing judicial functions vested in the Chief Registrar by the law;
- Giving effect to policies and directions of the Chief Justice, Deputy Chief Justice and Principal Judge;
- Effectively overseeing judicial operations of all the Courts of Judicature;
- Monitoring and enhancing the quality of services and official procedures;
- Communicating with the Government and the Public on matters relating to the Judiciary or any other matters which Government may be concerned with;
- Implementing the judicial activities in the Judiciary Strategic Plan;
- Assisting the Chief Justice, the Deputy Chief Justice and the Principal Judge in the facilitation and supervision of the Courts;
- Linking the Judiciary and Judicial Service Commission on appointments, promotions and disciplinary matters relating to Registrars and Magistrates;
- Carrying out any other duties assigned to him or her by the Chief Justice, Deputy Chief Justice or Principal Judge.

Post:	Deputy Chief Justice
Reports to:	Chief Justice
Ref:	HRM/77/204/03 Vol.5
Salary Scale:	Specified Category
Number of vacancies:	01 (One)

Email to submit application documents: dcj2026@jsc.go.ug

Minimum qualifications and working experience:

Applicants should be Ugandans in possession of a Bachelor of Laws (LLB) Degree from a recognised University / Institution plus a Post Graduate Diploma in Legal Practice from the Law Development Centre; or from any other recognised Institution within the East African Region. Any Advanced / Post Graduate qualification on will be an added advantage.

Applicants must have served as Justice of the Supreme Court or as Justice of Court of Appeal or a Judge of the High Court or a Court of similar jurisdiction to such a Court or has practiced as an Advocate for a period of not less than fifteen years before a Court having unlimited jurisdiction in civil and criminal matters.

The incumbent will be responsible for the following duties:

- Deputise the Chief Justice as and when the need arises;
- Be the head of Court of Appeal and in that capacity, assist the Chief Justice in the administration of that court and
- Performing such other functions as may be delegated or assigned by the Chief Justice.

Dr. Rose Nassali Lukwago
**PERMANENT SECRETARY/ SECRETARY,
JUDICIAL SERVICE COMMISSION**